

CENTRAL KYC RECORDS REGISTRY

CYKC/2023/02

Date : March 29, 2023

To: All entities registered with CKYCRR

Dear Sir / Madam,

Sub: CKYCRR Institutional merger/closure module

This is in reference to the institutional merger / closure module in the CKYCRR application.

Reporting entities who wish to merge two or more registered entities in CKYCRR or discontinue their engagement with CKYCRR due to merger/amalgamation events or closure of business respectively, may initiate the request to do so using the Institutional Merger/ Closure option in the CKYCRR application. Post request initiation, a request letter along with the supporting documents can be sent to CERSAI for verification. The status of the request may be tracked on the CKYCRR application.

Registered entities are requested to take note of the above.

The process details are available under “Merger/Demerger request” section of the user manual. Please click [here](#) for the same.

For and on behalf of **Central KYC Records Registry**

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